

Job Application Form

1. Job Details

Job applied for

2. Personal details

Surname	Forenames
Address	Email
	Home phone
Post Code	Mobile phone

3. Supplementary Information

You are asked to complete this section only if you wish.

It will be used for your personal record if your application is successful.

Date of birth	Title: Mr / Mrs / Ms / Other
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4. Health Information

Please give brief details of any sickness absence you have had in the last three years

5. Any training Completed

From	To	Course	Relevant Qualification	FT/PT

6. Retail and/or Catering Skills

Please give details of skills you hold from retail or catering sector and your ability level. Eg: Barista coffee training.

7. Present employment

Job title	Date appointed
Name, Address and Telephone Number of Employer	Period of notice to terminate employment
	Salary
Current responsibilities	

8. Previous employment

(Please start with most recent and include any previous jobs with your present employer)

Employer's name, address and type of organisation	Period		Salary
	From	To	

9. Your availability. Please indicate below the days and hours you are able to work and how soon you would be able to take up a position with Real Food

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10. Other information

Please state here your reasons for wanting the job and any other relevant information you would like us to know. Please continue on a separate sheet if necessary.

11. Interests

Please give details of interests, pastimes or societies in which you have played an active part.

12. References

Please give details of two referees, one of whom should be your present or last employer. It is likely that these will be contacted prior to interview unless you indicate your preference that no contact be made (by placing across in the box).

If you do not place a cross in the box then this will be taken as indication of your permission to contact your referees without any further consent from you.

Name:
Address:
..... Tel. No.....

Occupation:..... Tick or Cross
Name:
Address:
..... Tel. No.....

Occupation:.....
 Tick or Cross

13. Additional Information

- Do you
1) Hold a full and current driving licence? YES / NO

2) Have a car available for your use at work? YES / NO

If you have been convicted of any offence, this MUST be disclosed (unless "spent" under the Rehabilitation of Offenders Act 1974). Failure to do so could result in dismissal or disciplinary action. All such information will be treated with the utmost confidence and only taken into consideration if strictly relevant.

I declare that the information I have given is correct.

Signed: Date:.....